First Baptist Church-Kyle, TX Youth Minister

Principal Function:

The Youth Minister is responsible to the Pastor (and/or Minister of Discipleship and Family Ministry) for assisting the church in planning, conducting, and evaluating a comprehensive youth ministry.

Job Classification:

Evening and weekend work is required to provide the ministry and ensure the quality of service expected. The position is part-time, 20 hours a week.

Working Relationships:

- The Youth Minister will report directly to the Pastor (and/or Minister of Discipleship and Family Ministry) and work alongside other staff, volunteers, and the Youth Council in planning and directing all youth programs and ministry of the local church.
- In addition to these working relationships, the Youth Minister will work closely in communication with the parents and guardians of the students in their care.
- The Youth Minister is responsible to the local church body through the Personnel Committee for employment requirements and responsibilities.

Responsibilities:

- In coordination with the Pastor, staff, and Youth Council, direct the planning, coordination, operation, and evaluation of a comprehensive and balanced Youth Ministry, including but not limited to Small Groups/Bible Study, Discipleship Training, Mission Education and Action, Fellowship, and Evangelism/Outreach Efforts
- Encourage, counsel, and otherwise shepherd those involved in the youth ministry of the church and interact with and set a godly role model for the congregation as a whole.
- Develop a program to meet the unique needs of the parents of young people and involve them in the youth ministry
- Develop and publicize a calendar of ministry activities and otherwise maintain open communication with parents and the congregation.
- Enlist, train and develop leadership for the various organizations in the youth area.
- Prepare and administer the youth ministry budget.
- Keep informed on current trends in youth ministry and culture, utilizing them and communicating them to the youth ministry team where appropriate.
- Comply with all established church policies and procedures as well as all applicable federal and state laws.
- Attend weekly staff meetings.
- Serve as staff advisor to church committees as assigned by the Pastor.
- Perform other duties as assigned by the Pastor's.

Requirements

Knowledge, Skills, and Abilities:

- Requires a high school diploma or equivalent.
- College or seminary degree completed or in progress is preferred.
- Requires prior ministry experience in a youth ministry role.
- Requires the ability to listen effectively and to communicate clearly, both orally and in written form.
- A working knowledge of PowerChurch and Microsoft Office computer software is preferred.
- Requires strong leadership, interpersonal and organizational skills.
- Requires an understanding of the special needs and learning styles of youth and an apparent love for them.
- Requires commitment to Biblical Christian principles and teachings both professionally and personally.
- Must subscribe to the doctrines and policies of First Baptist Church of Kyle, TX.
- Requires sufficient good health to discharge duties properly.
- Requires a Class B CDL Certification, or to be obtained within the first 90 days of employment.
- Requires certification in CPR and Basic First Aid. If needed, this training should be obtained within the first 90 days of employment.
- Requires passing criminal, financial, and sexual misconduct background checks.

To Apply: Please submit Letter of Interest and Resume to: <u>info@fbckyle.com</u>. Be prepared to submit a recording or video of you teaching or preaching if requested by the Search Committee.

The Search Committee will be accepting resumes thru February 5, 2019.